

1.Appilcation Terms for Students

PART THREE

Mevlana Exchange Programme Student Exchange

ARTICLE 9- (1) Within the framework of the Mevlana Exchange Programme, students registered in formal education at higher education institutions can participate in student Exchange. Exchange involves the student registered at higher education institution to continue part of his/her education in another higher education institution which is a party of Mevlana Exchange Programme Protocol. The Student Exchange period consists of at least one, at most two terms. The calculation of terms can be revised by considering the education system. However, the total exchange period shall not exceed one education-training year.

(2) Students registered at open, outside, informal or distance education can not benefit from the Mevlana Exchange Programme.

(3) Students studying at preparatory or first year of associate or bachelor's degree and postgraduate and doctoral students studying at preparatory or scientific preparatory terms can not benefit from this programme for the first term that they have started the their primary study.

Conditions to become Mevlana Exchange programme student

ARTICLE 11- (1) Minimum required conditions to become Mevlana Exchange Programme student are as follows:

- a) The student shall be a student of associate degree, undergraduate, postgraduate or doctoral student registered at formal higher education programmes,
- b) The general academic grade point average of associate degree or undergraduate students shall be at least two and a half over four,
- c) The general academic grade point average of postgraduate and doctoral students shall be at least three over four.

(2) In matters of equivalencies of the grades in which the grade system is calculated over a hundred in the quadrat system, related CHE decisions are admitted.

(3) CHE Executive Board holds the power to take necessary actions in order to carry out student Exchange in an active and efficient way and to designate additional conditions except the conditions set forth in the first paragraph.

Evaluation of the applications and student admission

ARTICLE 12- (1) Higher education institution determines the student number and distribution who will go abroad or come from abroad within the concluded bilateral

protocols by considering the funding amount allocated by CHE Executive Board. Before signing the Mevlana Exchange Programme Protocol, higher education institutions can not select students to participate in the Mevlana Exchange Programme.

(2) During the evaluation, 50% of grade point average and 50% of language scores are taken into account and students are ranked using cumulative value of these two factors.

2. Application Terms for Academic Staff

PART FOUR

Academic Staff Mobility

Scope and time of academic staff mobility

ARTICLE 24- (1) All academic staff employed in national and foreign higher education institutions that have signed Mevlana Exchange Programme Protocol can join academic staff mobility. This mobility includes education-training activities which an academic staff authorized in one higher education institution will perform in another higher education institution.

(2) (**Değişik:RG-4/8/2015-29435**) Academic staff mobility periods can be minimum two weeks and at maximum three months for once only in the same education-training year.

(3) In the scope of mobility, academic activities of academic staff can not be less than total six hours weekly. In hourly calculation of the activities performed by academic staff, courses are considered. If course hours do not complete six hours, academic activities like seminars, panels or conferences are evaluated in this context. Academic staff mobility plans which do not contain lectures shall not be considered within Mevlana Exchange Programme and accepted for the Exchange.

(4) To execute academic staff mobility in an active and efficient way, scope, period and conditions of the mobility can be rearranged by CHE Executive Board if necessary.

Designation of the academic staff

ARTICLE 25- (1) All signed Mevlana Exchange Programme protocols and quotas are published in the web site of the related higher education institution and invites application for the academic staff who desire to join this activity. In the announcements, information about the application process and payments to be made are given. Announcements are published in the web site for no fewer than 15 days. All applications within the scope of academic staff mobility are admitted until the application deadline specified in the

announcement. All applications are recorded by higher education institutions party to Mevlana Exchange Programme Protocol and one of their copies is maintained at Mevlana Exchange Programme institution coordination Office of national higher education institution that is party to the Exchange.

(2) The main document regarding academic staff mobility is the Mevlana Academic Staff Mobility Plan drafted by academic staff participated to the programme. In the aforesaid Plan, activities which academic staff will perform are mentioned in a detailed way. This Plan is approved by related academic unit's administrative boards of the institution of academic staff and the institution which staff has gone. Academic Staff Mobility Plan is submitted to signatory national Mevlana Exchange Programme institution coordination offices at least 15 days before the start of its implementation. In this Plan, priority shall be given to special occasions such as education language of the chosen higher education institution, in which language academic staff will lecture and information level of this language. In the Exchange, priority is given to applications from academic staffs who have not earlier participated in academic staff Exchange activities.

(3) As a result of the evaluation, signatory higher education institutions announce the academic staff entitled to participate in Exchange in the institution web site.

(4) Academic staff entitled to participate in the Mevlana Exchange Programme and do not participate without an excuse, can not apply to this programme for a period of three years.